

**Employee Information Form**

Employee ID:

Part-A: Basic Information

Name: Yekula Harivardhan

Father Name: Govardhan

Mother Name: Aruna

Date of Birth: 02/April/1990

Present Adress: H.NO-112, SURAKSHA ENCLAVE,BANDAMKOMMU

Chandanagar Hyderabd-500050

Permanent Address: DHANBAD, RUDRAMPUR,KOTHAGUDEM DIST

TELANGANA -507119

Mobile: 8179876715

Email ID: harivardhan1220@gmail.com

Permanent Account Number(PAN): AFZPY1050L

UAN Number: 100017783126

Emergency Contact Name & No. : 6301405995

Blood Group: B+ve Marital Status: Married

Date of Marriage(If Applicable):

Part-B: Family Information

|  |  |  |  |
| --- | --- | --- | --- |
| Relation | Name & Education Qualification | Profession | Age |
| Father | Yekula Govardhan | Employee | 60 |
| Mother | Aruna | House wife | 58 |
| Brother/Sister | Raghuvardhan | Private Employee | 30 |
| Brother/Sister | Shakunthala | House Wife | 33 |
| Spouse  (if Applicable) | Swetha | Wife | 30 |

Number of Dependents:

Part-C: Educational Record

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Qualification | Institute | University | Year of Passing | Percentage |
| B.Tech | Sree Kavitha Engineering Collage | JNTU | 2012 | 59% |
| Intermediate | Sahiti Jr Collage | - | 2007 | 50% |
| SSC | SCC High School | - | 2005 | 59% |
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Part-D: Employment Track

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Company Name | Designation | Salary Drawn | From | To |
| HDFC BANK LTD | Deputy Manager | 5.24LPA | 2018 | 2022 |
| Karvy Computer Shares | Sr.Officer | 3LPA | 2016 | 2018 |
| ADFC PVT LTD | Officer | 2LPA | 2014 | 2016 |
| IFFCO TOKIO | Jr.Officer | 1.8LPA | 2013 | 2014 |
|  |  |  |  |  |
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Part-E: References

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Known by | Address | Phone Number |
| Raghuvardhan | Brother | Chandanagar | 8919611329 |
| Zubair | Friend | Chandanagar | 9705020188 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Part-F: Check List and Verification

SSC Certificate Intermediate Certificate

Diploma Certificate Degree Certificate

PG Certificate Permanente Account Number

Aadhaar or Address Proof Photos

I verified the above details of the Employee.

Signature of Varying Authority

I declare that the information given in this personal data form and the certificates accompanying is correct and complete to best of my knowledge and belief. I also understand that at any stage I may be asked to provide adequate justification of the facts stated above, and I would do so when called for. I accept the job and position given to me in all respects. I authorise the company and/or its representatives to verify the information provided above and, in my resume, and conduct enquiries as the company deems fit. I also authorise the company to share this information with its representatives to verify its authenticity. In case the company finds any information false or misleading, I accept the Company's decision to withdraw the employment offer made to me unconditionally.

Place: Hyderabad Signature of Employee

Date: 22-08-2022